

Central
Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



CONSTITUTION ADVISORY GROUP

DATE: 25 January 2010

TITLE	WORK PROGRAMME	ITEM NO.
REPORT OF	Head of Democratic Services	12

PURPOSE	To discuss and agree future report items for the Advisory Group.
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ORIGIN OF PROPOSAL	CAG minute 31, meeting 9 November 2009.
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RECOMMENDATION:

That Members agree a future work programme.

SUPPORTING INFORMATION

1. It was agreed at the last meeting that the Advisory Group would meet bi-monthly and that officers would schedule meetings in the calendar to link suitably with meetings of the full Council so that any amendments to the constitution could be approved. So far this meeting and another on 1 April 2010 have been agreed with Group members.
 2. Four items were identified for future meetings:
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- 2.1 Overview and scrutiny arrangements, with particular emphasis on the role of the Overview and Scrutiny Co-ordination Panel and the absence in the constitution of a single overarching overview and scrutiny committee.

(An initial debate took place at Overview and Scrutiny Co-ordination Panel (OSCP) on 8 January, to be followed by further discussion at the next OSCP meeting on 3 February. Any proposed revision to the overview and scrutiny structure will be submitted to the Advisory Group before submission for approval by full Council. If any new structure is to be implemented at the Council's annual meeting on 22 April, the Advisory Group may wish to review this earlier than 1 April).

- 2.2 Public participation arrangements for elected Town/Parish Council representatives at Development Management Committee meetings.

(Officers will comment at the meeting)

- 2.3 The future of Town Centre Management Committees, where the Executive was being recommended to refer any constitutional change to the Advisory Group.

(The Executive received a report on 10 November 2009 which proposed a new process for town centre management and the removal of Town Centre Management Committees from the CBC constitution. Executive deferred the item to a future meeting.)

- 2.4 Review of Procurement Rules particularly in relation to low-end transaction limits.

(Report submitted to this meeting).

3. It may also be necessary to include in the Advisory Group's work programme some or all of the following items:

- 3.1 the consequential changes to the constitution arising from the senior management review currently in progress, once they are fully known; if the intention is to implement the review as from 1 April 2010, an additional meeting of the Advisory Group may be needed in order to make recommendations to full Council on 25 February;

- 3.2 the outcome of a review of the Policy Framework which is currently in progress, to be reported to CAG on 1 April;

- 3.3 petitions procedure – changes required consequent upon the publication of final statutory guidance (depending on Ministers' decision on the implementation date);

- 3.4 any changes made in the Leader's delegations to Portfolio Holders or Directors (for information).
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Contact Officer Details:

Kathrin John

Key Background Papers:

None
